



GOVERNMENT OF
NEWFOUNDLAND AND LABRADOR

Department of Environment and Conservation

MUNICIPAL RECOMMENDATION FORM FOR CROWN LAND APPLICATIONS WITHIN MUNICIPAL AND PLANNING AREA BOUNDARIES

TO BE COMPLETED BY APPLICANT - Part A

NAME OF APPLICANT		DATE OF APPLICATION
MAILING ADDRESS		
CITY/TOWN	PROVINCE	POSTAL CODE
HOME TELEPHONE	BUSINESS TELEPHONE	FACSIMILE
LAND TO BE USED FOR		
LOCATION OF LAND		DIMENSIONS OF LAND FRONTAGE _____ DEPTH _____

TO BE COMPLETED BY MUNICIPAL COUNCIL - Part B

DOES YOUR COMMUNITY HAVE <input type="checkbox"/> AN APPROVED MUNICIPAL PLAN <input type="checkbox"/> CONCEPT PLAN <input type="checkbox"/> NEITHER		
ACCORDING TO THE DEVELOPMENT REGULATIONS THE AREA APPLIED FOR IS ZONED AS:		
IS THE PROPOSED USE A <input type="checkbox"/> PERMITTED USE <input type="checkbox"/> DISCRETIONARY USE <input type="checkbox"/> A USE NOT INCLUDED IN THE DEVELOPMENT REGULATIONS (attach copy of zoning map showing location of site)		
DOES THE PROPOSED USE CONFORM TO THE STANDARDS AND CONDITIONS SET OUT IN THE DEVELOPMENT REGULATIONS? <input type="checkbox"/> YES <input type="checkbox"/> NO		
DESCRIBE THE LAND USE IN THE SURROUNDING AREA <input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> AGRICULTURE <input type="checkbox"/> UNUSED <input type="checkbox"/> OTHER _____		
NORTH SIDE _____ EAST SIDE _____		
SOUTH SIDE _____ WEST SIDE _____		
IF THE PROPOSED USE WILL CONFLICT WITH EXISTING LAND USE IN THE GENERAL AREA, PLEASE EXPLAIN		

INDICATE WHICH OF THE FOLLOWING MUNICIPAL SERVICES ARE AVAILABLE AT THE SITE <input type="checkbox"/> WATER & SEWER <input type="checkbox"/> WATER ONLY <input type="checkbox"/> SEWER ONLY <input type="checkbox"/> NO SERVICES		
DESCRIBE TYPE AND CONDITION OF THE ROAD TO THE SITE		
IS THE ROAD PRESENTLY MAINTAINED YEAR ROUND <input type="checkbox"/> YES <input type="checkbox"/> NO BY WHOM <input type="checkbox"/> COUNCIL <input type="checkbox"/> WORKS, SERVICES & TRANSPORTATION <input type="checkbox"/> APPLICANT		
WILL ROAD EXTENSION OR IMPROVEMENTS BE NEEDED IF THE APPLICATION IS APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO		
IN THE OPINION OF THE COUNCIL, THE LAND APPLIED FOR IS <input type="checkbox"/> CROWN <input type="checkbox"/> PRIVATE <input type="checkbox"/> OWNERSHIP UNCLEAR IF PRIVATE OR OWNERSHIP UNCLEAR, EXPLAIN IN COMMENTS BELOW		
IF SITE IS PRESENTLY OCCUPIED, PLEASE GIVE DETAILS		

CL-0010/11-02

THE COUNCIL OF	TELEPHONE NUMBER
APPLICATION IS <input type="checkbox"/> APPROVED <input type="checkbox"/> REFUSED (GIVE REASONS) <input type="checkbox"/> APPROVED SUBJECT TO THE FOLLOWING CONDITIONS <input type="checkbox"/> DEFERRED (GIVE REASONS)	
COMMENTS <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> 	
_____ SIGNED	_____ DATE
_____ TITLE	

INSTRUCTIONS

- A. APPLICANT:**
1. THIS IS NOT A CROWN LANDS APPLICATION FORM
 2. This form provides Council's recommendation only. Final approval decision on your application is the responsibility of this Department and no occupation or development of the site is permitted until a formal title document has been issued by the Department.
 3. Complete part A of this form and include an accurate sketch of the area requested or attach a map.
 4. Submit this form to the office of the Council in which the Crown land you would like to obtain is located.
 5. When the Council has completed its recommendation you may submit your application along with this approval form to the appropriate Government Service Centre or Regional Lands Office.
 6. This form provides Council's recommendation only. Final approval decision on your application is the responsibility of this Department can accept your Crown Lands Application Form.
- B. MUNICIPAL COUNCIL:**
1. Please complete this form and return it to the applicant. A copy may be taken for your records.
 2. This form must be completed for all requests for Crown land within your Municipal planning area boundary.
 3. If you have any questions on the proposed development, please contact the applicant directly.
 4. Questions pertaining to the processing of applications may be made to the nearest Regional Lands Office.
 5. The Department reserves the right to accept an application without an approved Municipal Recommendation Form, when, in the opinion of the Department, the Recommendation Form had not been processed by Council in a timely manner. In such cases, the Regional Lands Office will proceed with referrals in the normal manner, including a referral to the Municipality.

GOVERNMENT SERVICE CENTRES/REGIONAL LANDS OFFICES

Department of Government Services
 Government Service Centre
 5 Mews Place, P. O. Box 8700
 St. John's, NL A1B 4J6
 Telephone: (709) 729-3699
 Facsimile: (709) 729-2071

Department of Government Services
 Government Service Centre
 McCurdy Complex, P. O. Box 2222
 Gander, NL A1V 2N9
 Telephone: (709) 256-1420
 Facsimile: (709) 256-1438

Department of
 Government Services and Lands
 Government Service Centre
 The Noton Building, P. O. Box 2006
 Corner Brook, NL A2H 6J8
 Telephone: (709) 637-2387
 Facsimile: (709) 637-2905

Department of Government Services
 Government Service Centre
 The Thomas Building, P. O. Box 3014, Stn. "B"
 13 Churchill Street
 Happy Valley-Goose Bay, NL A0P 1E0
 Telephone: (709) 896-2661
 Facsimile: (709) 896-4340

Department of
 Environment and Conservation
 Eastern Regional Lands Office
 5 Mews Place, P. O. Box 8700
 St. John's, NL A1B 4J6
 Telephone: (709) 729-2654
 Facsimile: (709) 729-0726

Department of
 Environment and Conservation
 Central Regional Lands Office
 McCurdy Complex, P. O. Box 2222
 Gander, NL A1V 2N9
 Telephone: (709) 256-1400
 Facsimile: (709) 256-1095

Department of
 Environment and Conservation
 Western Regional Lands Office
 The Noton Building, P. O. Box 2006
 Corner Brook, NL A2H 6J8
 Telephone: (709) 637-2392
 Facsimile: (709) 637-2905

Department of
 Environment and Conservation
 Labrador Regional Lands Office
 The Thomas Building, P. O. Box 3014, Stn. "B"
 13 Churchill Street
 Happy Valley-Goose Bay, NL A0P 1E0
 Telephone: (709) 896-2488
 Facsimile: (709) 896-9566

Department of Government Services
 Government Service Centre
 2 Masonic Terrace, P. O. Box 1148
 Clarendville, NL A0E 1J0
 Telephone: (709) 466-4060
 Facsimile: (709) 466-4070

Department of Government Services
 Government Service Centre
 9 Queensway
 Grand Falls-Windsor, NL A2B 1J2
 Telephone: (709) 292-4206
 Facsimile: (709) 292-4528